

U.S. MISSION, PAKISTAN - CONSULATE GENERAL LAHORE

VACANCY ANNOUNCEMENT NUMBER: 10-253

OPEN TO: All Interested Candidates
POSITION: Medical Officer, FSN-12, FP-3*
POSITION NO: L-50165
WORK HOURS: Part Time; 10 hours per week
*Not-Ordinarily Resident: US\$ 36 per hour
(Position Grade: FP-3 to be confirmed by Washington)
*Ordinarily Resident: Rs.1,543/- per hour
(Position Grade: FSN-12)

OPENING DATE: October 5, 2010
CLOSING DATE: Open Until Filled

NOTE: ALL ORDINARILY RESIDENT APPLICANTS MUST HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.

The U.S. Consulate General in Lahore is seeking an individual for the position of a Medical Officer (Part Time) in the Health Unit.

BASIC FUNCTION OF POSITION:

Incumbent of this position functions as a primary health care provider, working in conjunction with the Consulate General's other on-site medical providers, Embassy Health Unit staff and temporary duty health unit visitors. The incumbent will provide professional medical services with comparable licensure. The position is located in the ConGen Health Unit (HU) and is under the direct supervision of the Management Officer. The position will provide the full range of professional medical services to American staff and occupational health services to Locally Employed (LE) Staff.

A copy of the complete position description listing all duties and responsibilities is available in the Human Resources Office.

QUALIFICATIONS REQUIRED:

NOTE: *All applicants must address each selection criterion detailed below with specific and comprehensive information supporting each item.*

1. **EDUCATION:** Graduate of professional medical school with current unrestricted M.D license for a U.S., Puerto Rico, or Western European equivalent is required. Must have a current license to practice medicine in Pakistan.
2. **EXPERIENCE:** Minimum three years formal residency training program from a U.S., Puerto Rico, or Western European equivalent is required. Must have Board Certification to practice in the field of specialization.
3. **LANGUAGE:** Level IV (fluent) Speaking/Reading/Writing English is required. Fluent understanding and speaking Medical English and ability in writing in conversational and medical English is also required.
4. **KNOWLEDGE:** Incumbent must have knowledge of medical principles and their application in a health unit setting.
5. **ABILITIES & SKILLS:** Sensitive to the feelings of patients and personable in order to gain and maintain the trust and confidence of employees is required. Must be familiar with American medical standards of care and privacy standards. Must be comfortable with computer usage including use of Microsoft office applications and Internet Explorer. Must have strong interpersonal skills and a client-oriented disposition.

SELECTION PROCESS:

When equally qualified, U.S. Veterans will be given preference. Therefore, it is essential that the candidate address the required qualifications above in the application.

ADDITIONAL SELECTION CRITERIA:

1. Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. Current employees with an Overall Summary Rating of Needs Improvement or Unsatisfactory on their most recent Employee Performance Report are not eligible to apply.
4. Applicants for the position must meet the **required** qualifications as advertised in the vacancy announcement. Trainee level(s) may be established below the full performance grade level listed if not fully qualified.
5. Current employees who have voluntarily reassigned/promoted from one position to another are not eligible to apply within **six months** from the effective date of the reassignment/promotion.
6. Current employees who have received any job related training are not eligible to apply in another section/agency within **six months** from the effective date of the training.
7. Candidates need to indicate on the Application for Employment if any family member is working in the U.S. Mission, Pakistan and, if so, in which section they are employed.
8. U. S. Mission Pakistan will not bear any travel expenses for testing, interviews, pre-employments clearances (if selected) or relocating for joining.

TO APPLY:

Interested applicants must submit their duly filled/completed [DS-174](#) (Application for Employment as LE Staff). Applications will be accepted by email submission only at HROIslamabad@state.gov, through email, the Vacancy Announcement Number (e.g. 10-150) must be mentioned in the subject line.

Please don't attach any document with your application. Incomplete and submissions after closing date will not be considered. Only short listed candidates will be contacted for their test/interview. To see all advertised positions, please visit Embassy website http://islamabad.usembassy.gov/employment_opportunities.html. Only short listed candidates will be contacted for their test/interview.

DEFINITIONS:

1. Ordinarily Resident (OR): A citizen of the host country or a citizen of another country who has the required work and/or residency permit for employment in country.
2. Not-Ordinarily Resident (NOR): Typically NORs are U.S. citizen EFMs (Eligible Family Members) and family members of United States Government personnel who are on the travel orders and under Chief of Mission authority, or other personnel having diplomatic privileges and immunities.

CLOSING DATE FOR THIS POSITION: Open Until Filled

U. S. Mission, Pakistan is an equal opportunity employer. All applicants will receive consideration without regard to race, color, religion, gender, national origin, disability, age, sexual orientation, social status, or political ideologies/affiliation.